

**QUEEN EDITH
COMMUNITY
PRIMARY SCHOOL**

FIRST AID



**GUIDANCE FOR
PARENTS AND CARERS**

JUNE 2009



First Aid



Our First Aid policy has been written and agreed by *Governors*. We would like to take this opportunity to give you information and guidance on our First Aid procedures.

Simple First Aid will be applied in school. A bump note will be sent home and your child given a sticker if they have hurt their head. We will try to contact you if your child is hurt, needs medical treatment or feels unwell. It is vital you make sure we have up-to-date contact numbers. In an emergency we will always put the safety of your child first and will act accordingly.

Medicines

If your Doctor prescribes medication for your child during the school day please complete a medication form (example on the back of this leaflet) which can be obtained from the School Office. We will then attach the form to the medication and keep it in the medical room (in the fridge, if necessary). Please note it is your child's responsibility to come to the medical room for their medicine.

If your child has a specific medical condition, staff will be trained to administer treatment and a protocol will be put in place.

Asthma Inhalers

We have a number of children taking medication for asthma. It is very important that all asthma inhalers and equipment are labelled with the child's name. Inhalers are then given to your child's class teacher and are kept in the classroom and are available to your child when necessary. It is your responsibility to ensure that the inhaler is in date.

Allergies & Epipens

If your child has an allergy which requires an Epipen, a protocol will be put in place and their medication will be kept in an individual box containing the protocol, medication and a picture of your child. A copy of the protocol is also attached to the class register. It is your responsibility to ensure that the Epipen is in date.

All teaching staff are trained to administer an Epipen and refresher training is held annually.

Illnesses

You will be very lucky if during your child's time at school they do not catch one or more of the common ailments. Parents often ask whether and how long children should stay away from school when they have one of these illnesses. Please find below the Queen Edith guidance:

Illness	Recommended period to be kept away from school	Notes
Diarrhoea and/or Vomiting	48 hours from last episode	
Chicken Pox	5 days from onset of rash.	Until spots have healed or crusted over
Impetigo	Until lesions are crusted or healed	Antibiotic treatment by mouth may speed healing.
Measles and German Measles (Rubella)	5 days from onset of rash	Preventable by immunisation.
Slapped Cheek or Fifth Disease	None	Exclusion is ineffective as nearly all transmission takes place before the child becomes unwell.
Mumps	5 days from onset of swollen glands	Preventable by immunisation.
Scarlet Fever	5 days after commencing antibiotics.	

Please inform us as soon as your child has been diagnosed with any of these conditions. We send notes home to the relevant year groups for the more serious illnesses, some of which can adversely affect vulnerable adults.

Unfortunately headlice is a recurring problem within school. If your child has headlice, in confidence, please inform the class teacher immediately and the School Office will issue letters to the class. Nit combs can be purchased from the office together with an information leaflet.

School Nurse

Our School Nurse is Kay Wallis and she can be contacted on 0798 333 9198.

Queen Edith Community Primary School

Godwin Way, Cambridge, CB1 8QP

Telephone: (01223) 712200 Fax: (01223)712201

Email: office@queenedith.cambs.sch.uk

www.queenedith.cambs.sch.uk

Headteacher: Mrs Caroline Peet M.A.

I wish to have the following medicine

administered to my child of Class

I confirm that the medicine is not dangerous, that the timing and administration is not of vital importance, and that there would be no serious consequence if for any reason the medicine is not administered to my child.

Signed Print Name

Date